

SWALLOW SCHOOL DISTRICT
W299 N5614 County Road E
Hartland, Wisconsin 53029

SCHOOL BOARD MEETING

January 17, 2019

6:00 p.m.

Present: John Stahl, Susie Polentini, Aaron Dentz, Melissa Thompson, Kyle Moore, Jeremy Struss, Andrew Joseph and Nancy Hazelberg. Peggy Moede and Darin Clark joined via phone.

Also in attendance: Brian Dall, Barb Ryczek, John Huggett, Gregory Zimmerman, and Kelly Orzechowski

CALL TO ORDER

John Stahl called the meeting to order at 6:01 p.m., read the Notice of the Meeting, and led those in attendance in the Pledge of Allegiance.

Susie Polentini moved to approve the agenda. Aaron Dentz seconded and the motion carried 5-0 on a voice vote.

CITIZENS' FORUM

No comments were made.

INFORMATIONAL ITEMS

Superintendent's Report

Dr. Thompson presented the following information:

Announcement of Candidates for Board Election – Darin Clark, John Huggett, and Gregory Zimmerman have all submitted a Declaration of Candidacy and will be on the ballot for the two school board positions available in April 2019.

Finance and Operations

Review of OPEB Investment Performance by Graystone Consulting – Hans Anderson from Graystone Consulting joined via telephone to review the performance of the Fund 73 OPEB investment as of November 30, 2018. The call included review and discussion concerning objectives, models and performance of the fund, as required by state statute.

Monthly Financial Overview – Mr. Struss presented the monthly overview for December 2018 and answered board member questions.

Review of Resolution Awarding the Sale of \$8,300,000 General Obligation School Building and Improvement Bonds - Baird managed the bond sale this morning, which was favorable for Swallow School as the winning bid includes an interest rate of 3.14%, rather than the market-assumed rate of 3.76% and initially budgeted amount of 4%.

Review of Resolution Authorizing Deposit of Funds and Approving Deposit Account Agency Agreement – Jeremy Struss explained that American Deposit Management (ADM) was chosen for the deposit and investment of the bond, based on investment estimates from, and interviews of, three different companies who were capable of providing this service.

Teaching and Learning

Enrollment Update: 2nd Friday Pupil Count - The Second Friday count shows current enrollment at 464, which is the same as the Third Friday count. Some of the grades have a slightly different composition as there have been other enrollments and withdrawals despite remaining at the same overall enrollment. There are three students enrolling next week which will bring the total up to 467.

Employee Relations

Administrative Position Review Process - John Stahl provided updates as to how the process is moving along and still anticipates the recommendations by early February.

Principal's Report

Mr. Moore presented the following information:

Month in Review – Mr. Moore presented the past month in review including updates on the Swallow Education Foundation coffee and conversation gathering, staff climate and culture feedback, how the student Geography Bee went, upcoming school violence threat assessment team training, and also the partnerships with the Addiction Resource Council (ARC) and GALS.

Professional Development Activities and Outcomes – Mr. Moore updated the Board on the professional development activities taking place in January including training on the new elementary math resources and grading time for the end of the semester.

Semi-Annual Report on Bullying Prevention and Response – Mr. Moore presented the Board with the first semester bullying report. This report included the reported instances of bullying behavior, investigative responses and supports, preventative measures and bullying trends.

ACTION ITEMS

The Board reviewed and took action on the following items:

Approval of Minutes

Aaron Dentz motioned to approve the following minutes; December 20, 2018 – School Board Meeting; December 20, 2018 – School Board Executive Session; January 7, 2019 – Special School Board Meeting; January 7, 2019 – School Board Executive Session; January 11, 2019 – School Board Work Session. Darin Clark seconded and the motion passed on a 5-0 vote.

Finance and Operations

Susie Polentini motioned to approve expenditures as presented in the amount of **\$452,013.16** during the month of December. In addition, the Board acknowledges the receipt of **\$158,819.80** in revenue during the month of December. Aaron Dentz seconded and the motion passed on a 5-0 vote.

Susie Polentini motioned to approve the of a Resolution Awarding the Sale of \$8,300,000 General Obligation School Building and Improvement Bonds. Darin Clark seconded and the motion passed on a 5-0 vote.

Aaron Dentz motioned to approve Resolution Authorizing Deposit of Funds and Approving Deposit Account Agency Agreement. Susie Polentini seconded and the motion passed on a 5-0 vote.

Policy

First Reading of Policy Revisions - The board read and discussed the following policies: New Board Policy Manual Sections 0000 and 1000 to Replace Current Board Policy Manual.

Teaching and Learning

Four-Year-Old Kindergarten - Susie Polentini moved to approve four (4) spaces for 4-Year-Old Kindergarten for the 2019-20 school year. Aaron Dentz seconded and the motion carried 5-0 on a voice vote.

Kindergarten - Darin Clark moved to approve eleven (11) spaces for Kindergarten for the 2019-20 school year. Aaron Dentz seconded and the motion carried 5-0 on a voice vote.

First Grade - Susie Polentini moved to approve zero (0) spaces for 1st grade for the 2019-20 school year. Peggy Moede seconded and the motion carried 5-0 on a voice vote.

Second Grade - Peggy Moede moved to approve zero (0) spaces for 2nd grade for the 2019-20 school year. Darin Clark seconded and the motion carried 5-0 on a voice vote.

Third Grade - Aaron Dentz moved to approve six (6) spaces for 3rd grade for the 2019-20 school year. Susie Polentini seconded and the motion carried 5-0 on a voice vote.

Fourth Grade - Susie Polentini moved to approve zero (0) spaces for 4th grade for the 2019-20 school year. Aaron Dentz seconded and the motion carried 5-0 on a voice vote.

Fifth Grade - Susie Polentini moved to approve five (5) spaces for 5th grade for the 2019-20 school year. Darin Clark seconded and the motion carried 5-0 on a voice vote.

Sixth Grade - Darin Clark moved to approve zero (0) spaces for 6th grade for the 2019-20 school year. Aaron Dentz seconded and the motion carried 5-0 on a voice vote.

Seventh Grade - Aaron Dentz moved to approve twelve (12) spaces for 7th grade for the 2019-20 school year. Susie Polentini seconded and the motion carried 5-0 on a voice vote.

Eighth Grade - Susie Polentini moved to approve nineteen (19) spaces for 8th grade for the 2019-20 school year. Darin Clark seconded and the motion carried 5-0 on a voice vote.

Special Education, Speech and Language - Susie Polentini moved to approve two (2) spaces for the speech and language program for the 2019-20 school year. Darin Clark seconded and the motion carried 5-0 on voice vote.

Special Education, Non-Speech and Language - Aaron Dentz moved to approve zero (0) spaces for the special education non-speech and language program for the 2019-20 school year. Darin Clark seconded and the motion carried 5-0 on a voice vote.

DISCUSSION ITEMS

Review of Service Agreements Expiring June 30, 2019 – The only expiring vendor contract for this fiscal year is K12 Technology. Discussion was had regarding the Request for Proposal process or if an alternative method was preferred.

ANNOUNCEMENTS

The Board reviewed and discussed upcoming events.

1. February 1-2, 2019 – School Play (7pm; 2pm)
2. February 7, 2019 – Literacy Night, 6pm

3. February 8, 2019 – School Board Special Meeting, 7am
4. February 21, 2019 - School Board Meeting, 6pm
5. March 8, 2019 – School Board Work Session, 7am
6. March 13, 2019 – Family Arts Night, 6pm
7. March 21, 2019 - School Board Meeting, 6pm
8. March 22, 2019 – Staff Breakfast, 7:15am
9. March 25-29, 2019 – Spring Break
10. April 2, 2019 –School Board Election Day, All Days at Polls
11. April 12, 2019 –School Board Work Session, 7am
12. April 16, 2019 – School Board Meeting, 6pm

At this point in the meeting members Darin Clark and Peggy Moede left the meeting via phone call, per board policy.

CLOSED SESSION

At 7:35 p.m., the Board of Education convened into Closed Session: the closed session was pursuant to Wisconsin Statutes 19.85 (1)(c) for the purpose of: “considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.” This closed session was held specifically to discuss staff management planning. Stahl – YES, Polentini – YES, Dentz – YES.

RECONVENE INTO OPEN SESSION

At 8:30 p.m. the Board of Education reconvened into open session. Stahl – YES, Polentini – YES, Dentz – YES.

ADJOURNMENT

At 8:31 p.m. Aaron Dentz made the motion to adjourn which was seconded by Susie Polentini and carried 3-0 on a voice vote.

Respectfully submitted,

Melissa Thompson

Superintendent

Approved: _____

_____, President

_____, Clerk